



HAMILTON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE

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MINUTES

LEPC Meeting, September 19, 2001

A meeting of the Hamilton County Local Emergency Planning Committee (LEPC) was held September 19, 2001 at the Barnhill's Buffet, 2020 Gunbarrel Rd., Chattanooga, Tennessee.

Those in attendance were:

Bruce Garner, Chairman, Chattanooga Fire Department
Larry Martin, Vice Chairman, McKee Foods
Jamie Farrow, Vice Chairman, Conagra Poultry
Bob Diehl, Vice Chairman, Electric Transit Vehicle Institute
Eric Helquist, Fuels Marketing/JAT Oil
Chuck Nichols, Chattanooga Fire Department
Dusty Rominger W.R. Grace
Garish Patel, ALCO Chemical
Chris Young, Atlanta Gas Light Company
Amy Maxwell, Hamilton County Emergency Services
Buddy Kamin, Hamilton County Emergency Services
Mike Edwards, McKee Foods
George Sivils, DuPont Company
Caroline Williams, League of Women Voters
Jim Parks, Chattanooga Health Department
Mike Beavers, TVA-Sequoyah
Lori Bachus, Tennessee American Water Company
Billy Mullins, Tennessee State Guard
Richard Twitchell, Consultant
Randy Snorek, Electric Power Board
Tim Nance, DPC Enterprises
C.R. Goodner, RACES
David Darnell, BASF
Terry Million, Dupont Company
Timothy Langsford, Chattanooga Storm Water

Those in Attendance (Cont):

Dane Creel, Nabisco, Inc.
Pat Freeney, American Red Cross
Eric Burnett, Traffic Engineering
Errol Rekston, Air Pollution Control Bureau

Chairman Bruce Garner called the meeting to order at 10:36 a.m. and welcomed all in attendance.

Old Business

The Chairman asked if everyone had received the minutes from the previous meeting. All had indicated they did and the Chairman then asked that the minutes be approved as written. There being no request for correction or discussion, Caroline Williams moved to approve the minutes as written, seconded by Dick Twitchell and unanimously approved by the committee.

The Chairman then delivered the financial report in the absence of the Treasurer. The Chairman said the current balance was \$27,626.94. He said that the LEPC 2001 Conference expenses had not yet been deducted from that balance. A copy of the financial report is a matter of record.

Next, the Chairman asked Mr. Darnell of BASF to give a conference wrap-up. Mr. Darnell said that the comments from the conference surveys were very encouraging. He took the opportunity to personally recognize and thank those companies that sponsored lunch, breaks, and the receptions for the conference. Mr. Darnell reported that the number of conference attendees was 191. He said that he was pleased that the conference had accomplished its goal of educating the emergency response community. Mr. Darnell said that a wrap-up conference meeting had taken place and that the LEPC is already pursuing a grant to host the conference again next year. Mr. Darnell said that he would head up the conference next year and would be calling on LEPC members for their assistance. The Chairman asked all members who were contacted by David to actively participate with preparations of the conference.

The Chairman took this opportunity to ask the committee to give a 'round of applause' for the hard work Mr. Darnell and Chief Nichols put into making this conference a complete success.

Ms. Caroline Williams offered that the conference was excellent, but that the lunch on the second day was less than desirable. Mr. Darnell offered that all avenues, including looking at other places to host the conference, would be addressed.

The Chairman updated the committee on the request sent to TDOT addressing the widening project on Highway 153 at the Colonial Pipeline area. Mr. Garner said that Bill Allen with the Regional Planning Agency was instrumental in getting TDOT to address our concerns. He then asked Mr. Allen to provide an update. Mr. Allen reported that the design – specifically with the on-ramp from Jersey Pike to Highway 153 – has been modified and a concrete wall will be placed in that area instead of the conventional guardrails. This will add another level of protection for the Colonial Pipeline facility, which will be even closer to Highway 153 when the widening project is completed.

New Business

The Chairman invited committee members to discuss a motion made by Dane Creel to move LEPC meetings to the second week of the month. There were no discussions or conflicts. The motion was seconded by Chief Tony Reavley and approved by the full membership.

The Chairman then asked for progress reports from subcommittee co-chairs.

- The Emergency Plans subcommittee co-chair Larry Martin reported that they were waiting to hear from the 911 Board regarding software for the 911 dispatcher CAD program before they can proceed any further.
- The Exercise subcommittee co-chair Jamie Farrow reported that the annual LEPC mock drill would be held at the Atlanta Gas Light facility on North Hawthorne Street on November 7th at 09:30 a.m. [This exercise was later cancelled.]
- The Programs/Outreach subcommittee co-chair Caroline Williams reported that they are pursuing all leads for membership purposes.

Mr. Darnell suggested printing the meeting notices in the Chattanooga Manufacturing Association's newsletter.

The Chairman then said it was time to hold officer elections. With that said, he turned the meeting over to Amy Maxwell, who agreed to serve as Chairman Pro Tem in place of Wayne Stuntz, who was out of town and could not attend the meeting. Ms. Maxwell then introduced the Nominations subcommittee co-chair, Bob Diehl. Mr. Diehl explained the nominations received by the subcommittee for the election of five vice-chair positions, and that names (totaling six) were officially recorded on the ballot. Mr. Diehl explained that there were two vacancies in the vice-chair positions. He was stepping down as vice-chair, and Joyce Wagner asked to be dropped from the ballot because she was accepting a

job offer in Ohio. Mr. Diehl said ballots were prepared with the names of those LEPC members nominated to serve on the Executive Committee.

Ms. Maxwell then handed out the ballots. Mr. Garner was the only nominee for Chairman. For the vice-chair positions, the nominees were Dane Creel, David Darnell, Jamie Farrow, Larry Martin and Richard Twitchell. Ms. Maxwell said that other nominations would be accepted from the floor. Mr. Creel then nominated Chief Chuck

Nichols fill a vice chair position. Mr. Garner asked Chief Nichols if he was willing to accept the nomination, and Chief Nichols replied that he would. Chief Tony Reavley made the motion that nominations be closed, seconded by Mr. Mike Beavers. The motion was approved. Ms. Maxwell then instructed the membership to vote for five of the six candidates nominated for the vice chair positions. Just before the voting actually took place, Chief Nichols spoke to Ms. Maxwell, and asked that his name be removed as a candidate for a Vice Chair position. Chief Nichols said that upon further reflection, he believed he would not have sufficient time to serve as a vice chair. Ms. Maxwell then addressed the committee and informed them of Chief Nichols' decision. Chief Reavley then made the motion to remove Chief Nichols' name from the ballot, and accept the remaining five nominations to fill the Vice Chair positions. The motion was seconded by Bill Allen, and approved by the full committee. After tallying votes for the First Vice Chair position, it was determined by majority vote that Mr. Darnell was to fill that position. With the election process completed, the new Executive Committee – which will serve through September, 2002 – includes the following:

Chairman	Bruce Garner
1 st Vice Chairman	David Darnell
Vice Chairman	Dane Creel
Vice Chairman	Jamie Farrow
Vice Chairman	Larry Martin
Vice Chairman	Richard Twitchell
*LEPC Coordinator	Wayne Stuntz

** The LEPC Coordinator is a permanent staff position for the LEPC.*

Resuming his position as Chairman, Mr. Garner thanked Ms. Maxwell for her services in conducting the election. He also expressed his gratitude to Ms. Wagner and wished her well with her new career in Ohio. Mr. Garner also offered his gratitude to Mr. Diehl, not only for his work as Nominations subcommittee co-chair, but for the excellent leadership he has provided to the LEPC since its inception.

Mr. Bob Diehl made the motion to adjourn the meeting. The motion was seconded by Mr. Larry Martin and approved by those present.